

# BISHOPTHORPE PARISH COUNCIL

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Clerk: Mrs C Godfrey  
Tel. 01904 709015  
Email bpcclerk@aol.com

Bishopthorpe Village Hall  
Main Street  
Bishopthorpe  
YO23 2RB

26 October 2020

## To all members of the Parish Council

You are hereby summoned to attend a virtual meeting of Bishopthorpe Parish Council (on Zoom), on **Tuesday 22<sup>nd</sup> September 2020** for the purpose of transacting the business as detailed in the following agenda.

A handwritten signature in blue ink, appearing to read 'C. Godfrey', with a large flourish extending to the right.

Clerk, Bishopthorpe Parish Council

# BISHOPTHORPE PARISH COUNCIL

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## AGENDA

The next meeting of the Parish Council will be held by virtual media (Zoom) on Tuesday 22<sup>nd</sup> September 2020. Any member of the public wishing to observe or participate in the meeting should sign on Zoom using the following code information:

<https://us02web.zoom.us/j/81288517797?pwd=bmZYeFpaZ0E4L3JXYm1SNW5TK3ZLZz09>

Meeting ID: 812 8851 7797

Passcode: 084843

Dial by your location

+44 203 481 5240 United Kingdom

+44 203 901 7895 United Kingdom

+44 131 460 1196 United Kingdom

+44 203 051 2874 United Kingdom

+44 203 481 5237 United Kingdom

**The Planning Committee** – Meeting to be held 6.45 pm, before full Parish Council meeting at 7pm.

- 1 **Recording of meeting** – The right to record, film and to broadcast meetings of Bishopthorpe Parish Council, its committees, sub committees and any joint committees is established under the Openness of Local Government Regulations 2014. Bishopthorpe Parish Council is committed to being open and transparent in the way it conducts its decision making and therefore such recording is permitted under the lawful direction of Bishopthorpe Parish Council. Full rules for recording are available from the Clerk and those people recording any meeting will be deemed to have accepted them whether they have read them or not.

All recording must be undertaken in an obvious way and the wishes of any members of the public who do not want to be recorded must be respected. All persons recording the meeting are reminded that the ‘Public Participation’ period at the beginning of the meeting is not part of the formal meeting.

- 2 **Apologies for absence** (including notice if potentially leaving part way through the meeting)
- 3 **Declarations of Interest.** At this point Councillors are asked to declare any prejudicial interest they may have in the business on this agenda.
- 4 **Minutes of Meeting** 25<sup>th</sup> August 2020.
- 5 **Consideration of Planning Matters** and recommendations of the Planning Group.
  - 5.1 Notice of Applications Received
    - 5.1.1 **12 McLagan Road.** *Two storey side and single rear extension. (No Objection – March 2020) – Revised plans* September 2020 - Two storey side extension, single storey rear extension and dormer to rear (revised scheme for 20/00426/FUL)
    - 5.1.2 **River Moorings, Kettlewell Ings Reach, Acaster Lane.** Upgrade existing infrastructure at Blue Moon Mooring including raising of timber platform and erection of cabin and pergola after demolition of existing cabin (retrospective). 20/01578/FUL
    - 5.1.3 **Lyndhurst, 27 Sim Balk Lane.** Single storey rear extension, alterations to entrance on front elevation, dormer to rear, three rooflights and replacement windows throughout. 20/01580/FUL.
    - 5.1.4 **47 Keble Park South.** Extension and alterations to existing flat roofed two storey side projection to extend this forward and put a pitched roof over the flat roof, single storey front extensions and 2.2m high wall to link house to the existing garage. 20/01680/FUL.

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- 5.1.5 **22 Myrtle Avenue.** Two storey side and single storey rear extensions following demolition of garage. 20/1599/FUL
- 5.1.6 **The Orchard, 21 Main Street.** Erection of detached open garage. 20/01712/FUL

## 5.2 Notice of Decisions Given (Parish Council decisions are highlighted in red)

- 5.2.1 **York Marine Services, Ferry Lane.** Raising of timber platform, erection of timber building following demolition of shed and erection of pergola (retrospective. 20/00650/FUL. (Objection). Application withdrawn
- 5.2.2 **Meadow Court, Middlethorpe.** Fell one Laburnum and Conifer; crown lift various trees in the Tree Conservation Area. 20/01114/Tree Conservation Area. (No Objection). Approved
- 5.2.3 **80 Acaster Lane.** Two storey side extension. 20/00967/FUL. (No Objection). Approved
- 5.2.4 **43 Copmanthorpe Lane.** Variation of condition 2 of permitted application 19/01783/FUL to allow amendments to front elevation, the addition of 4no. rooflights to the side and the replacement of the boundary wall with timber fencing. 20/01075/FUL. (No Objection). Approved

## 5.3 Large Householder Extension Notifications

- 5.3.1 None

## 5.4 Other Planning Matters

- 5.4.1 Chantry Lane Flood Alleviation Scheme – Residents of Church Lane: objection to compound.

## 6 Services

### 6.1 Village Hall Management Committee

- 6.1.1 Management Committee Report – update Cllr. Grabowski
- 6.1.2 Caretaker’s Contract – update Cllr. Grabowski
- 6.1.3 Hall re-opening date – update
- 6.1.4 Front wall repainting – update
- 6.1.5 Wooden planters, seasonal flowers to replace herbs – update Cllr. Mrs Green
- 6.1.6 Aquacert Legionella testing – (to be ordered before hall reopens)

### 6.2 Sports and Leisure Management Report

- 6.2.1 Management Committee Report – update Cllr Nicholls
- 6.2.2 Aquacert Legionella testing – (to be ordered before Pavilion is used by sports clubs)

### 6.3 Finance Committee

- 6.3.1 Committee Report – update Cllr. Harrison
- 6.3.2 2020/2021 National Salary Award

### 6.4 Field 84, Riverside and Footpaths Working Party

- 6.4.1 Update – update Cllr. Jemison

### 6.5 Youth Support and Children’s Recreation

- 6.5.1 Monthly park inspection - update
- 6.5.2 Damage to the basket swing reported on bish.net - update

### 6.6 Allotments

- 6.6.1 Monthly Report – Cllr. George

### 6.7 Senior Citizens Support, Vernon House and Accessibility Issues

- 6.7.1 Monthly Report – Cllr. Mrs Green
- 6.7.2 Aquacert Legionella testing – (to be ordered before building reopens)

### 6.8 Web Page Management

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- 6.8.1 Monthly Report – Cllr. Mrs Conley
- 6.8.2 Dedicated Parish Council website – update

## 6.9 Bishopthorpe Library

- 6.9.1 Monthly Report – update Cllr. Mrs Conley

## 6.10 Environmental and Sustainability

- 6.10.1 Monthly Report – Cllr. Mrs Conley
- 6.10.2 Environment Agency: Bishopthorpe Flood Alleviation Scheme – update
- 6.10.3 Email from York Community Energy – Invitation to ‘Introduction to the Green Homes Grant’ – Monday 21<sup>st</sup> September 7-8.30 pm on zoom

## 6.11 Community Emergency Planning

- 6.11.1 Committee Report – update Cllr Nicholls

## 6.12 Bishopthorpe Orchard

- 6.12.1 Update – update Cllr. Mrs Green

## 7 **Financial Transactions**

### 7.1 Payments to Approve

#### 7.1.1 **Cheque / Direct Debit Payments**

##### **Amounts paid**

Monthly direct debit to E-On Sports Pavilion Electricity	199.00
Monthly direct debit to E-On Village Hall Electricity	62.53
Monthly direct debit to E-On Village Hall Gas	203.00
The Renewable Energy Co. Vernon House Electricity	52.02
<b>Total Amount paid</b>	<b>£516.55</b>

#### 7.1.2 **On- Line banking payments**

##### **Amounts paid**

Clerk's Salary	681.00
Clerk's Expenses- ( <i>£26.40 Replacement black cartridge</i> )	26.40
Village Hall Facilities Manager	437.50
Village Hall Facilities Manager expenses	0.00
C Julie Bradley - Vernon House Caretaker	250.00
C Julie Bradley - Vernon House Caretaker expenses	0.00
Carol Henk – Sports Pavilion cleaning	120.00
Carol Henk – Sports Pavilion cleaning expenses – replacement bin	8.00
Andrew Powell – Sensory Garden gate opening / closing daily	84.00
Yorkshire Plumbing Ltd – repairs to Sports Pavilion toilet	62.40
Three test kits from AquaCert Legionella testing	164.82
<b>On-line payment total</b>	<b>£1,834.12</b>
<b>Payment Total</b>	<b>£ 2,350.67</b>

### 7.2 Income Receipts

None	0.00
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<b>Income Total</b>	<b>£0.00</b>
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# **BISHOPTHORPE PARISH COUNCIL**

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## **8 School Governors**

- 8.1 Infant School – update Cllr. Grabowski
- 8.2 Junior School – update Cllr. Mrs Green
- 8.3 Update on plans for Little Green Rascals

## **9 Parish Council Young Person of the Year Award and Community Spirit Award**

- 9.1 Committee Report – Update for the Community Spirit Award 2020 – Cllr Mrs Thornton

## **10 Pinfold**

- 10.1 Committee Report – update Cllr. Mrs Gajewicz

## **11 Sensory Garden**

- 11.1 Committee Report – update Cllr. Mrs Gajewicz
- 11.2 Mosaic repairs – update Cllr. Mrs Gajewicz

## **12 Police Liaison**

- 12.1 Ward Manager’s Report

## **13 Local Council Association**

- 13.1 Yorkshire Local Councils Association – Update Cllr. Harrison
- 13.2 White Rose Updates
- 13.3 City of York Council, Covid-19 updates
- 13.4 Yorkshire Local Councils Association October branch meeting dates
- 13.5 Training E-Bulletin – 4 September 2020
- 13.6 NALC Statement – Town and Parish Councils and Parish Meetings and ‘The Rule of Six’
- 13.7 Planning System, including Enforcement and Appeals Webinar Session with Andrew Towlerton - Wednesday, 23 September 1.50pm for 2.00pm start

## **14 Highway Matters**

- 14.1 None

## **15 Correspondence**

- 15.1 City of York Council not covered elsewhere
  - 15.1.1 Devolution and Unitarisation of Local Authorities
- 15.2 Others
  - 15.2.1 None

## **16 Ward Committee**

- 16.1 Update

## **17 Any other business, which the Chairman consider urgent under the Local Government Act 1972**

## **18 Date and time of next meeting Tuesday 20<sup>th</sup> October 2020 at 7.00pm.**

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## 19 Payments to Authorise **September 2020**

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## Bank Account checked by